

LAW DEPARTMENT

The Law Department provides legal counsel to the City Council, City Manager, and to all departments, boards, agencies, and commissions of the City. The legal staff represents the City in legal actions and prosecutes cases in Municipal Court. Other responsibilities include preparation of Ordinances and other legal instruments and issuance of legal opinions. The office administers a diversion program for first-time drunk driving offenders, prosecutes cases in Environmental Court and manages the Domestic Violence Program.

Budget Highlights

The adopted 1995 budget shows an increase of \$84,240 over the 1994 adopted budget. The approved 1996 budget increases by \$13,480 over the adopted 1995 budget.

- A Domestic Violence fee of \$3 per case in Municipal Court is proposed to offset the loss of funding from a federal grant. The proposed fee would generate approximately \$150,000 annually and continue four of six positions currently supported through the grant. An Attorney I (Prosecutor) in the Law Department is one of the four positions (\$37,400).
- A diversion program for bad checks and a deferred judgment program for petty larceny are included in the adopted budget., and will add one clerical position (\$35,340 in 1995). This will reduce the Court docket 5,800 cases each year. Offenders will be targeted for counseling to reduce future incidence. All additional costs will be offset from a proposed \$15 per check diversion fee, a \$75 deferred judgment fee, and a \$50 petty larceny fine.
- The Victim's Rights Notification Program will be provided contractually through an outside vendor instead of hiring an additional staff position as originally proposed, saving approximately \$7,000 annually.

Budget Summary

	1993 Actual	1994 Adopted	1994 Revised	1995 Adopted	1996 Approved
Personal Services	961,023	1,002,160	990,940	1,039,660	1,051,110
Contractual Services	106,270	119,660	164,030	167,040	168,010
Commodities	10,715	17,590	18,220	16,950	18,010
Capital Outlay	0	0	0	0	0
Other	9,931	5,000	5,000	5,000	5,000
TOTAL	1,087,939	1,144,410	1,178,190	1,228,650	1,242,130

CITY OF WICHITA 1995/96 ANNUAL BUDGET

FUND: 110 - GENERAL
DEPARTMENT: 04 - LAW

	1993 ACTUAL	1994 ADOPTED	1994 REVISED	1995 APPROVED	1995 ADOPTED	1996 APPROVED
110 Regular Salaries	774,915	738,910	812,490	741,450	847,280	850,530
120 Special Salaries	6,790	74,340	2,400	74,340	2,400	2,400
130 Overtime	(553)	0	0	0	0	0
140 Employee Benefits	179,872	192,720	187,950	190,290	202,390	210,730
150 Planned Savings	0	(3,810)	(11,900)	(9,230)	(12,410)	(12,550)
SUBTOTAL PERSONAL SERVICES	961,023	1,002,160	990,940	996,850	1,039,660	1,051,110
210 Utilities	0	0	0	0	0	0
220 Communications	12,240	24,030	20,460	24,030	24,450	24,550
230 Transportation and Training	4,267	5,320	5,950	5,320	5,670	5,950
240 Insurance	50	100	100	100	100	100
250 Professional Fees	859	170	45,170	170	45,170	45,170
260 Data Processing	62,429	65,120	65,120	65,120	65,120	65,120
270 Equipment Contractuals	536	450	600	450	410	600
280 Building and Grounds Contractuals	0	0	0	0	0	0
290 Other Contractuals	25,890	24,470	26,630	25,020	26,120	26,520
SUBTOTAL CONTRACTUAL SERVICES	106,270	119,660	164,030	120,210	167,040	168,010
310 Office Supplies	10,583	16,840	16,420	16,840	16,600	17,260
320 Clothing and Towels	0	0	0	0	0	0
330 Chemicals	0	0	0	0	0	0
340 Equipment Parts	132	500	1,550	500	200	500
350 Materials	0	0	0	0	0	0
360 Equipment Supplies	0	0	0	0	0	0
370 Building Parts	0	250	250	250	150	250
380 Non-Capitalizable Equipment	0	0	0	0	0	0
390 Other Commodities	0	0	0	0	0	0
SUBTOTAL COMMODITIES	10,715	17,590	18,220	17,590	16,950	18,010
410 Land	0	0	0	0	0	0
420 Buildings	0	0	0	0	0	0
430 Improvements	0	0	0	0	0	0
440 Office Equipment	0	0	0	0	0	0
450 Vehicular Equipment	0	0	0	0	0	0
460 Operating Equipment	0	0	0	0	0	0
SUBTOTAL CAPITAL OUTLAY	0	0	0	0	0	0
510 Interfund Transfers	9,931	5,000	5,000	5,000	5,000	5,000
520 Debt Service	0	0	0	0	0	0
530 Other Non-Operating Expenses	0	0	0	0	0	0
540 Other	0	0	0	0	0	0
SUBTOTAL OTHER	9,931	5,000	5,000	5,000	5,000	5,000
TOTAL	<u>1,087,939</u>	<u>1,144,410</u>	<u>1,178,190</u>	<u>1,139,650</u>	<u>1,228,650</u>	<u>1,242,130</u>

CITY OF WICHITA 1995/96 ANNUAL BUDGET

FUND: 110 - GENERAL
DEPARTMENT: 04 - LAW

The Law Department represents the City in all legal actions brought against the City or initiated by the City, including prosecution in the Municipal Court. The department investigates and makes recommendations on claims for damages filed against the City and provides legal counsel to the City Council, City Manager, departments, boards, agencies, utilities and commissions of the City. Other responsibilities are to draft and approve ordinances, resolutions, contracts, and other legal instruments, to render legal opinions as requested, and to provide legal assistance in labor relations, cable television matters, and the City's legislative program. The City Attorney is also charged with the responsibility of administering a domestic violence deferred prosecution program and a diversion program for DUI first-time offenders.

POSITION TITLE	POSITIONS			1994 EMPLOYMENT RANGE	1994 ADOPTED	1994 REVISED	1995 ADOPTED	1996 APPROVED
	1993 RVSD	1994 ADPTD	1995 ADPTD					
Director of Law & City Attorney	1	1	1	001	71,030	72,840	72,840	72,840
First Attorney	1	1	1	004	63,730	67,320	67,320	67,320
Senior Attorney	2	2	2	005	112,660	120,950	120,950	120,950
Attorney III	4	4	4	111	200,720	185,890	196,450	196,450
Attorney II	1	1	1	112	43,260	47,520	47,520	47,520
Assistant to the Director	1	1	1	115	30,910	34,200	34,200	34,200
Attorney I	3	3	3	115	92,730	96,690	96,690	96,690
Attorney I (DV)	0	0	1	115	92,730	8,100	32,410	32,410
Diversion Program Coordinator	1	1	1	118	31,340	32,870	32,870	32,870
Administrative Secretary	1	1	1	621	27,110	27,580	27,580	27,580
Legal Secretary	4	4	4	620	100,200	102,000	103,430	105,050
Secretary	1	2	2	619	42,200	45,080	43,330	44,720
Subtotal	20	21	22		908,620	841,040	875,590	878,600
ADD: Longevity					3,830	3,670	3,670	3,670
Employee Compensation					21,630	0	0	0
Subtotal					934,080	844,710	879,260	882,270
LESS CHARGES:								
Bond Projects					(30,500)	(32,220)	(32,220)	(32,220)
Tort Liability					(35,970)	(36,890)	(36,890)	(36,890)
Workers' Compensation and Unemployment Compensation					(35,970)	(36,890)	(36,890)	(36,890)
Subtotal					831,640	738,710	773,260	776,270
Attorney II (PT)	2	2	2	116	71,940	73,780	73,780	73,780
TOTAL	22	23	24		903,580	812,490	847,040	850,050